



NOTICE OF PUBLIC MEETING

**PRE-BOARD MEETING
OF THE
BOARD OF TRUSTEES
AND
AREA LEGISLATORS**

**Monday, December 12, 2016
4:30 p.m.
1500 West Agency Road
West Burlington, Iowa
(Private Dining Room)**

Tentative Agenda

1.0 Introduction

- 1.1 Call to Order and Roll Call
- 1.2 Adoption of Formal Agenda

2.0 Informational Items

- 2.1 Comments – President Dr. Michael Ash
- 2.2 Comments – Area Legislators

3.0 Adjournment

A handwritten signature in cursive script that reads 'Sherry Zeller'.

Sherry Zeller, Board Secretary



NOTICE OF PUBLIC MEETING

REGULAR MEETING OF THE BOARD OF TRUSTEES

Monday, December 12, 2016

6:00 p.m.

1500 West Agency Road

West Burlington, Iowa

Board Room

Tentative Agenda

1.0 Routine Items

- 1.1 Call to Order, Roll Call, and Pledge of Allegiance
- 1.2 Adoption of Formal Agenda
- 1.3 Communications (Limited to Five (5) Minutes per Individual)
 - 1.3.1 Audience
 - 1.3.2 Administration
 - 1.3.3 Board
- 1.4 Iowa Association of Community College Trustees Report

2.0 World Changing – Changing Our Thinking

- 2.1 Board - Emerging Topics
- 2.2 Compliance: Disability Services

3.0 Action Items

- 3.1 Approval of Consent Agenda
(NOTE: All matters listed on the attached Consent Agenda are considered to be Routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.)
- 3.2 Presentation of the Audit
- 3.3 Amendment to FY 2017 Voluntary Early Retirement Plan
- 3.4 Iowa New Jobs Training Preliminary Agreement – Keokuk, Mills, LLC
- 3.5 Confirmation of 2017 Distinguished Alumni Awards
- 3.6 2017 Board Goals

4.0 Accountability

- 4.1 Cohort Default Rate
- 4.2 Indoor Sports Complex
- 4.3 President's Report
- 4.4 Monthly Financial Report
- 4.5 Facilities Update

5.0 Future Meetings

- Iowa Association of Community College Trustees (IACCT) meetings:
- January 25 - IACCT Meeting
 - January 25 and 26 - IACCT Student Legislative Seminar
 - February 28 – IACCT Legislative Drive-In

SCC Board of Trustees meetings:

- Wednesday, December 21, 5:00 p.m. at West Burlington Campus (Special Board Meeting re: Public Hearing regarding construction of new Hall of Sciences)
- Friday, January 6, 4:30 p.m. (Blackhawk Tower Open House/Ribbon Cutting)
- Monday, January 9, 5 p.m. at West Burlington Campus (Regular Board Meeting)

6.0 Adjournment

This notice is given pursuant to Chapter 21, Code of Iowa.

A handwritten signature in cursive script that reads "Sherry Zeller".

Sherry Zeller, Board Secretary

Item 3.1
CONSENT AGENDA

for
December 12, 2016, Regular Board Meeting

1. Approval of Minutes for the November 14, 2016, Regular Board Meeting
2. Presentation of Bills of Account
3. Resignations, Terminations and Mutually Agreed to Contract Adjustments

1. Julie Canfield

Position: Administrative Assistant – VP for Student Services
Date of Hire: 2/06/1989
Last Day of Employment: 06/30/2017
Reason: Early Retirement

2. Terry Carroll

Position: Head Men’s Basketball Coach/Men’s Athletic Coordinator
Date of Hire: 05/21/2007
Last Day of Employment: 06/30/2017
Reason: Early Retirement

3. Erin Davidson

Position: Head Volleyball Coach/Enrollment Project Specialist
Date of Hire: 04/13/2015
Last Day of Employment: 11/18/2016
Reason: Personal

4. Employment Contracts

1. Mary Hofmann

Position: Work Based Learning Specialist – Vocational Rehabilitation (Grant)
Contract Period: January 3, 2017 – June 30, 2016
Salary: \$18,287.00 (\$37,000.00 annual)
Education: A.A. – Southeastern Community College, West Burlington, IA
Bachelor of Science – Iowa Wesleyan University, Mt. Pleasant, IA
Experience: Program Facilitator/Early Childhood Parent Educator ~ Lutheran Services of Iowa – The Nest of Louisa County, Wapello, IA
Workshop Facilitator ~ Self-Employed, West Burlington, IA
Assistant to Director of Career Development & Internships ~ Iowa Wesleyan University, Mt. Pleasant, IA

2. Kristina Martinez

Position:

*Director of Adult Education and Literacy/Centers Supervisor
(Replacement)*

Contract Period:

November 28, 2016 – June 30, 2017

Salary :

\$32,663.15 (\$55,000.00 annual)

Education:

Masters Degree – Ashford University, Clinton, IA

Bachelor of Science – University of Northern Iowa, Cedar Falls, IA

Experience:

Adjunct Faculty ~ Upper Iowa University, Davenport, IA

Career Skills Advisor ~ Lutheran Services, Davenport, IA